# **Breast Cancer Foundation (BCF) GIRO Form**

Please send your form to:

Breast Cancer Foundation, Fundraising & Partnerships Department

Blk 441 Sin Ming Ave #01-417 Singapore 570441 Tel: +65 6352 6560 | Email: bcf.donation@bcf.org.sg

Website: www.bcf.org.sg

Breast Cancer Foundation is registered as a Society under Singapore Gazette No. 3559 with UEN S97SS0137L.



| APPLICATION FORM FOR INTERBANK GIRO   |  |
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| Part 1: For Applicant's Completion  |  |
| Salutation: Dr / Mr / Mrs / Ms / Mdm Full Name:   |  |
| NRIC/FIN:   | Email:   |
| Contact No:   | Date of Birth:   |
| Postal Address:   |  |
| I would like to make a donation of: ☐ \$30 ☐ \$50 ☐ Frequency: ☐ Monthly ☐ Yearly   | \$100  |
| Name of Bank  | Name<br>(as in Bank's Record)  |
| Bank Account No.  | Bank Code  |
| Branch Code   |  |
| of BCF and cannot be copied in part or whole or divulged to any party, for any reason whatsoever, without the prior written permission of the Executive Committee, or its designated authority.  Kindly note that the donation of \$50 and above is tax deductible and the deduction will be automatically included in your tax assessment as you have provided your Tax Reference number (NRIC/FIN/UEN). You do not need to claim the deduction in your tax form.  Please note that the deduction date for GIRO is on 1st of every month upon the approval of the bank.  If you wish to terminate or make any changes to your donation, please send an email to bcf.donation@bcf.org.sg with at least 30 days' notice.  Name of Billing Organisation (BO): Breast Cancer Foundation  (a) I/We hereby instruct you to process the BO's instruction to debit my/our account.  (b) You are entitled to reject the BO's debit instruction if my/our account doesn't not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in overdraft on the account and impose charges accordingly.  (c) This authorization will remain in force until terminated by your written revocation through the BO. |  |
| Signature/Thumbprint  | Date   |
| (as in bank's record) For thumbprints, please go to branch with your identification.  |  |
| Part 2: For Billing Organisation's (BO) Completion  For Breast Cancer Foundation Official use only  Bank Branch BO's Account No.  7 1 7 1 0 7 2 0 3 9 8 6 2 9  Bank Branch Account No. to be Debited  Donor Reference's No.   | To: Breast Cancer Foundation Blk 441 Sin Ming Ave #01 - 417 Singapore 570441 Attn: Finance Department Tel: 6352 0123 This application is hereby REJECTED for the following reason(s): Signature/ Thumbprint differs from Bank records Signature/ Thumbprint incomplete/ unclear Account operated by signature/ Thumbprint Wrong account number |
|   | <ul><li>□ Amendments no countersigned by customer</li><li>□ Others :</li></ul>   |
|   | Name of Approving Officer  |
| Latest Undated 11 Apr 2024  | Authorised Signature/Date  |

#### APPLICATION FORM FOR INTERBANK GIRO



General Interbank Recurring Order (GIRO) is a convenient, paperless and cashless payment method which enables you to make hassle-free payments to billing organisations (BO) through your bank account.

GIRO is an automated electronic payment service where the amount will be automatically deducted from your DBS/POSB account and paid to your BO upon their request. All you need to do is to ensure that the designated bank account has sufficient funds before the deduction due date.

To help you better understand the GIRO payment method, Here are some answers to the most frequently raised questions on GIRO:

#### How do I get started?

Complete this GIRO application form, with your customer/account number and send the form with your signature duly signed to us at:

#### **Breast Cancer Foundation**

Blk 441 Sin Ming Ave #01-417 Singapore 570441 Attention: Fundraising & Partnerships Department

Note: For account operated via thumbprint, please bring your NRIC/passport to your bank for the print to be taken and witnessed.

#### Will I be notified of the approval of my GIRO application?

Breast Cancer Foundation (BCF) will inform you when the GIRO is approved and the effective date.

### How long do I need to wait before my GIRO arrangement is effective?

The GIRO arrangement will take about 30 working days to be effected. Your GIRO application is only effective once we informed "Amount will be deducted from your account on dd/mm/yyyy".

# Can I arrange for another party to effect the GIRO arrangement through his/her bank account or pay for another party?

Yes, you can by stating his/her name and address, and the customer/account number on the GIRO form. Please obtain the signature/thumbprint of the person on the form if he/she is paying for you.

#### When will the GIRO deduction be made?

A deduction will only be made from your bank account on the 1st of each month upon approval from the bank. The amount deducted will be reflected in your bank statement.

#### Can I stop GIRO donation?

Yes, you can by writing to us at email: <a href="mailto:bcf.donation@bcf.org.sg">bcf.donation@bcf.org.sg</a> but you will need to give us at least 30 days before the next deduction date. You should also inform your bank to stop GIRO payment if applicable.

## What happens to my GIRO arrangements that are no longer used?

You should review all your GIRO arrangement periodically and terminate those arrangements that are no longer required with your bank.

Please approach your bank and complete the necessary termination forms.